

# 10 Tips on How to be an Effective

## HBA Government Affairs Contact Network Member

1. **Stay** informed on HBA public policy including *Community, Housing and Development Policies*. If you are not sure of our position, call before you speak to an issue.
2. **Read** the monthly “Government Affairs Update” in the *Northern Kentucky Builder Magazine*. Contact us with items that should be considered for future articles.
3. **Attend** periodic meetings of the HBA’s State & Local Government Committee, Building & Housing Codes Committee, Land Development Council and Political Housing Club. Be willing to serve on an HBA government task force when requested.
4. **Attend** meetings with local officials sponsored by the HBA, when possible.
5. **Get on** the city council, fiscal court or agency’s agenda mailing list so that you are aware of issues impacting the construction industry. A notice will be sent to each government entity informing them of the name of the HBA’s assigned contact.
6. **Respond** to any HBA Calls to Action, even when it does not involve your assigned government entity.
7. **Attend** periodic meetings of the government entity and let appropriate person (s) (i.e. mayor, judge-executive, director, etc.) that you are serving as the HBA contact and would like to be informed on any issues impacting the construction industry.
8. **Speak up** at meetings, but do not be confrontational. Thank officials for considering input on an issue from the HBA, even when they may not seem to be supportive. Make contact with Dan Dressman, HBA Executive Vice President, (331-9500) when you are made aware of an issue that may impact the industry or when the entity seeks input from the HBA.
9. **Submit** quarterly HBA Monitor Report for the government entity that you have been assigned to.
10. **Consider** volunteering to serve on a committee, task force or board in your community or personally seeking elective office.